**Non-disclosure agreement (NDA)**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GEID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONTINUING OBLIGATIONS AFTER YOU ARE NO LONGER EMPLOYED BY NCS**

While employed by NCS, you may have received and/or had access to secret, confidential, proprietary information or other information (even if not classified or considered secret, confidential or proprietary) relating to NCS’ customer(s) or any of the Singtel Group of companies (including NCS) or its respective customers/potential customers, vendors, suppliers or other third parties to whom NCS and/or the Singtel Group of companies own or otherwise may owe confidentiality or non-disclosure obligations to (whether pursuant to a contract or otherwise) (collectively and individually “ Information”). Please take note that you were bound and continue to be bound also by your obligations of confidentiality, non-disclosure, and other obligations, whether you are joining a competitor or non-competitor company, as stated in your appointment letter dated **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

We would like to remind you that Information includes any form be it verbal, written, electronic or in the form of image data, photographs or software. You are not permitted to use for any purpose, disclose or divulge or cause to be used, disclosed, or divulged any Information without the prior written approval from an authorized representative of NCS.​

You are also reminded that you are not allowed to have access to or retain (in part or in full) any Information in any format (in your personal email accounts or devices) when you are no longer employed by us. Information should immediately be irretrievably deleted.

Our rights, including its rights resulting from you joining a competitor (which we may exercise without notice to you) in the event of any breach of confidentiality or obligations of non-disclosure on your part include without limitation taking out civil proceedings against you claiming our losses and/or filing reports with the relevant government authorities.

We would like to thank you for your service and wish you success in your future endeavors.

Best Regards,

NCS P& C team.

**ACKNOWLEDGEMENT**

I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ GEID \_\_\_\_\_\_\_\_\_\_\_\_\_**, hereby acknowledge that I have read, understood, and agree with the contents of this letter.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date